

Projects

1. Preserving Main Street Project. No on-site meeting in Nov, only zoom. Fourth extension submitted for end of project to be April 30, 2025. Received request from Ratio for additional reimbursement outside the grant due to unforeseen extensions and additional work performed.

2. Town Hall/PD Renovation. It looks like PD will be able to move in Dec. Received BisDigital quote for A/V equipment for public meeting room and conference room. Met with 2 furniture reps and are awaiting quotes. The Town received a complaint from the county building inspector about outdated state design plans. New plans have to be submitted to get final approval for occupancy.

3. Business Incubator. Met with Team to discuss marketing. Lots of marketing this month, including 2 videos from “Mr. Business” for bootcamp, coordination with local high schools and accountants. Goal is 10 students. Deadline Dec 13. Program includes 8-week bootcamp, Start it Up Competition and the Jump Start Program. Cost estimates for 634 Main Street renovation for \$322K and 632 Main Street for \$160K. Historic Preservation grant application was not submitted in October; plan to submit in Oct 2025. Future plan to submit T-Mobile grant in December and Rural Development in Feb 2025.

4. Pickleball Sports Plex. Team met with Triad to determine what could be removed from the estimate and still complete the project with Schutte Excavating for \$663,537. Construction estimate from 2023 was over \$100,000 lower than the lowest bid we got in 2024. The team raised a total of \$621K for the project. Team is now short \$67,000 that must be raised by March 2025. Met with Triad and Tim for more reviews of the design. Triad engineering contract (\$62K) signed in May. SEI READI 2.0 grant application of \$200K for Phase 1b was submitted to IEDC. Plan to sign contract at Dec 2 meeting. If contract is not signed by end of 2024, the ARPA funds must be returned to the Treasury.

5. Randolph Park Playground. Complete.

6. Parking Lot. Triad contract signed for \$58,500 in March. Total project estimated cost is \$393K, with \$333K from OCRA grant. O'Mara contract signed on 24 July for \$284,500 (lower than estimate). Change order No 1 moved end date from Oct 17 to Nov 29. O'Mara initially said asphalt plant was shut down for the season and the project could not be completed this year. With a reminder about the \$500 penalty/day, they were able to complete 90% of the project by Nov 29. Top layer of asphalt and striping still need to be complete in March 2025.

Interactions with Departments

1. Police – Officer Sturgill is at ILEA. No update on speeding complaints for St. Mary's Road, Rocky still getting quotes for rumble strips (Jun), speed humps. Dept can't turn in old computers. No status on Lexipol implementation since signing the contract in May 2023.

a. Code Enforcement –706 Long Street missing sidewalk (deadline of August 1,2024). No update on sign ordinance.

2. Sewer/Water Utilities. – Met with Triad and Tim to discuss all Triad Projects.

a. Asset Management Plans. Finalized AMPs(Water/Wastewater) must be shared with Baker Tilly to get the financial estimates which may be \$25K. These are living documents that must be updated every 2 years. Triad said the AMP now needs an annual cyber scan from CISA and cybersecurity plan. CyberTrack assessment with IOT and a Cybersecurity clinic with IU began in August and is ongoing. Met with IU students 3 times this month; conducted face to face assessment with Cybertrack.

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- b. Water main/lead line project (\$383K) at US 52/CVS. Triad contract May 2024. Ideal situation would be for both INDOT and Town to do construction of the road at the exact same time. Triad will submit their drawings to INDOT. INDOT plans to let bids Nov 2025 with construction Spring 2026.
- c. Lead Line Inventory project. Tim and water dept continue to inventory and verify lead lines. Official lead line inventory submitted in Oct. Letters are being sent out to customers.
- d. Still looking forward to council approving the utility permit ordinance.
- e. iWorQ Implementation for 8 different modules has been abandoned.
- f. 4H Sewer Project. Our advisors recommended adding capacity fees to Town code prior to finalizing any agreement for both the 4H and Reservoir Road sewer projects. In Oct, council did not agree to advertising for capacity fee change, in Nov council reversed that decision. Public meeting will be advertised in January. Town attorney has engaged County attorney to begin coordination for Reservoir Road Agreement.
- g. Met with Tony and Tommy and got tour of water dept, especially SCADA capabilities. Learned a lot from SCADA programmer.

3. Street/Park Dept CCMG 2024-2 for 5th Street and sidewalks for \$225,352 was awarded. 1.2 miles of streets to be added to INDOT inventory, submitted Oct 30. This addition will increase our distributions for MVH and Local Road and Street. Rocky getting quotes for stamped concrete crosswalk for 3 Main Street crossings (Jun) and memorial bricks in the park (Jan).

4. Golf Course – Met with Team to discuss way ahead with no golf course manager. Decided to close Monday-Friday and make weather calls for Saturday/Sunday only. Coordinated for purchase of mower from Indian Ridge. Phase 1 & 2 of the Hole 14 project will be completed internally. Team will work on updating map of irrigation system layout(Aug). Made 1 Sams Club run. New chemical vendor Site One; submitted Catron's door and Ludwig's quotes. Hole Sponsorship: 14 paid, 1 committed but not paid, and 2 needs sponsorship. Total Revenue: \$611K, total rounds of golf: 17,749.

5. Pool – No activity.

Non-Profit Partners

1. Fire – Fire contract still pending from May. Met with team for negotiations. Coordinated with Butler and Brookville Townships. Received details on code violations of 900 Mill Street from Fire Dept May meeting and met with Koorsen for solutions. Engaged fire truck company about overdue delivery date and contact terms(refunds). Found out delivery of Ladder truck set for December 2025 (paid \$818,516 in Jan 2023). Contract called for truck to be complete April 2024; estimated refund for late delivery in Dec 2025 is \$45,427. Current ladder truck needs extensive repairs (Oct).

2. Main Street Brookville – Marketing for Business Boot Camp.

Boards/Commissions

1. Historic Preservation Commission – Did not attend meeting. Certified Local Government (CLG) application submitted to DNR 9/18/24.

2. Redevelopment – Did not attend meeting. Met with SIRPC to develop Brookville's narrative for application. SIRPC submitted OCRA application for Strategic Planning Grant by Nov deadline. OCRA approved income survey lead by SIRPC that resulted in 58% LMI.

Other

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Tort Claim/Lawsuit. Justin Ratz and Alex Tebbe at 304 E 7th Street (Dec 4, 2023, asked for \$135,000 value of property). April 16 letter asked for \$175,800. Matt Hinkle, Tokio Marine attorney, Betsy Sommers, Tokio Marine. EMC (our current insurance) is covering 25% of defense with Tokio Marine covering 75%. Ashley Negretti from EMC said they would extend a settlement offer to them in Oct. Court date set for Dec.

CyberSecurity Plan –IOT is researching requirement for CISA to scan IP addresses. Met with CyberTrack via Zoom. Met with IU students 3 times as their cyber client to develop cybersecurity plan with policies and training. EMA director joined one meeting with IU students. Reported Park WiFi out to Ramzi.

Training. – -attended IOT webinar, met with Whitewater Trials for Trails to Rails webinar, attended AIM Roundtable dinner in Oldenburg

Grants

-FCCF received the Creative Convergence Art Grant for \$10K in June. 1. Park steps mosaic 2. Sidewalk to School Fence art 3. Bus Stop Beautification (frame was painted black) 4. Alley facelift and 5. Brookville's community garden fence-complete. The grant is a year-long process.

-Bike and Pedestrian planning grant \$40K awarded to county in May. The grant is a year-long process. Promoted and attended 2 meetings with Advisory board and HWC.

Misc

- updated content on website.
- met with 4 insurance brokers for 2025 health insurance quotes.
- met with DLGF Commissioner, incoming and outgoing, in Meet and Greet event at County Center.
- met with Community Council
- attended What's Up 24/7 pitch at Foundation
- met with Kylie Foster, Duke Government Relations about grants, etc.
- submitted vision, goals and objectives to council; no response.
- met with FDIC on Community Reinvestment Act examination.
- set up phone interviews for 4 Director of Golf candidates