

Bridget Hayes Brookville Town Council October 2024 Report

Projects

1. Preserving Main Street Project. Oct monthly meeting (#11) with Ratio. Poole Group and ARa did not attend. Ratio expects substantial completion by end of Oct and full completion by end of Nov. Second extension set for December 31, 2024.
2. Town Hall/PD Renovation. It looks like PD will be able to move in Nov. Met with BisDigital to get another quote on A/V equipment for public meeting room and conference room.
3. Business Incubator. Met with team to increase marketing to get more applications for Boot camp. Moved deadline from Nov 1 to Dec 13. Program includes 8-week bootcamp, Start it Up Competition and the Jump Start Program. Cost estimates for 634 Main Street renovation for \$322K and 632 Main Street for \$160K. Historic Preservation grant application was not submitted in October; plan to submit in Oct 2025. Future plan to submit T-Mobile grant in December and Rural Development in Feb 2025.
4. Pickleball Sports Plex. Received 3 bids back on Oct 18: Brackney \$912,400; O'Mara \$857,000 and Schutte Excavating \$663,537. The lowest bid is about \$120,000 over the construction estimate of \$542,000 from Oct 2023. The team raised a total of \$621K for the project. Triad engineering contract (\$62K) signed in May. SEI READI 2.0 grant application of \$200K for Phase 1b was submitted to IEDC. Plan to sign contract at Nov 4 meeting.
5. Randolph Park Playground. Complete.
6. Parking Lot. Triad contract signed for \$58,500 in March. Total project estimated cost is \$393K, with \$333K from OCRA grant. O'Mara contract signed on 24 July. Attended pre-construction meeting. Estimated end of project changed from October to November.

Interactions with Departments

1. Police – Officer Sturgill is at ILEA. No update on speeding complaints for St. Mary's Road, Rocky still getting quotes for rumble strips (Jun), speed humps. Dept can't turn in old computers.
 - a. Code Enforcement –706 Long Street missing sidewalk (deadline of August 1,2024). No update on sign ordinance.
2. Sewer/Water Utilities. – Met with Triad and Tim to discuss all Triad Projects.
 - a. Asset Management Plans. Finalized AMPs(Water/Wastewater) must be shared with Baker Tilly to get the financial estimates which may be \$25K. These are living documents that must be updated every 2 years. Triad said the AMP now needs an annual cyber scan from CISA and cybersecurity plan. We initiated CyberTrack assessment with IOT and a Cybersecurity clinic with IU in August.
 - b. Water main/lead line project (\$383K) at US 52/CVS. Triad contract May 2024. Ideal situation would be for both INDOT and Town to do construction of the road at the exact same time. Triad will submit their drawings to INDOT. INDOT plans to let bids Nov 2025 with construction Spring 2026.
 - c. Lead Line Inventory project. Tim and water dept continue to inventory and verify lead lines. Official lead line inventory submitted in Oct. Letters are being sent out to customers.
 - d. Still looking forward to council approving the utility permit ordinance.
 - e. iWorQ Implementation for 8 different modules has been delayed due to time diverted to cyber plan and running the golf course this month.
 - f. 4H Sewer Project. Met with Triad, Baker Tilly and lawyer who discussed adding capacity fees to Town code and other ideas on potential billing for both the 4H and Reservoir Road sewer projects.

Bridget Hayes Brookville Town Council October 2024 Report

Someone else said council would agree to this. At Oct 21 meeting, council did not agree to it. Town attorney has engaged County attorney to begin coordination for Reservoir Road Agreement.

3. Street/Park Dept CCMG 2024-2 submitted for 5th Street and sidewalks in July. 1.2 miles of streets to be added to INDOT inventory, not 3 miles, submitted Oct 30. This addition will increase our distributions for MVH and Local Road and Street. Rocky getting quotes for stamped concrete crosswalk for 3 Main Street crossings (Jun) and memorial bricks in the park (Jan).

a. Solar powered speed signs were purchased this month. Leaf pick up started this month and parking lines painted on new Town Hall/PD.

4. Golf Course –Hole 11 repair project substantially complete in October. Phase 1 & 2 of the Hole 14 project will be completed internally. Team will work on updating map of irrigation system layout(Aug). Made 2 Sams Club runs. Met with vendors to fix ponds and develop new chemical plan. Continue work to formalize hole sponsorship agreements and get payment for remaining holes. 11 paid, 4 committed but not paid, 1 thinking about it and 1 needs sponsorship. Total Revenue: \$601K, total rounds of golf: 17,258.

5. Pool – Close-out meeting completed this month.

Non-Profit Partners

1. Fire – No progress on fire contract this month. Waiting on list from Fire Dept about Schilling Center code violations from May meeting. Delivery of Ladder truck set for August 2025. Current ladder truck needs extensive repairs.

2. Main Street Brookville –DORA opened. Haunted Wine Tour event.

Boards/Commissions

1. Historic Preservation Commission – Attended meeting; decided to interview 3 candidates at Nov meeting. Certified Local Government (CLG) application submitted to DNR 9/18/24.

2. Redevelopment – Did not attend meeting. SIRPC working on OCRA application for Strategic Planning Grant by Nov deadline. SIRPC held 2 public engagements in Oct. SIRPC also working hard to get responses for income survey; must be 51% Low-Moderate Income to be eligible for \$90K OCRA grant. Was at 85/136 responses on Oct 8, with results showing 47% (not good); but miraculously many surveys turned in on last day put Brookville at 58% LMI. This makes us eligible for OCRA grants once again, as long as OCRA approves the survey. Council voted for John to be council's rep for the Strategic Plan on 10-7.

Other

Tort Claim/Lawsuit. Justin Ratz and Alex Tebbe at 304 E 7th Street (Dec 4, 2023, asked for \$135,000 value of property). April 16 letter asked for \$175,800. Matt Hinkle, Tokio Marine attorney, assigned. Received email from Betsy Sommers, Tokio Marine, that they finally filed the lawsuit, but we have not been served a summons. EMC (our current insurance) is covering 25% of defense with Tokio Marine covering 75%. Ashley Negretti from EMC said they would extend a settlement offer to them this month.

Bridget Hayes Brookville Town Council October 2024 Report

CyberSecurity Plan –IOT is researching requirement for CISA to scan IP addresses. Submitted answers to CyberTrack and set meeting for Nov. Met with IU students 3 times as their cyber client to develop cybersecurity plan with policies and training.

Training. – Attended AIM Ideas Summit Oct 8-10, attended first ever IOT Local Government Symposium

Grants

-FCCF received the Creative Convergence Art Grant for \$10K in June. 1. Park steps mosaic 2. Sidewalk to School Fence art 3. Bus Stop Beautification (frame was painted black) 4. Alley facelift and 5. Brookville's community garden fence-completed this month. The grant is a year-long process.

-Bike and Pedestrian planning grant \$40K awarded to county in May. The grant is a year-long process. Attended Kick off meeting set in Oct.

Misc

-updated content on website.

-met with SBOA for exit conference for Audit period 2022-2023. Cost \$16,268.

-met with Whitewater Trials to discuss ownership in GIS of property behind PD.

-met with New Focus, lawyer about Employee Handbook violations.