

## Projects

1. Preserving Main Street Project. Sep monthly meeting (#11) with Ratio and Poole Group. ARa was not present. We received signed letters from Hilltop and Grove Street Apt owners that informed them of repairs needed to preserve the grant renovations. Second extension signed to December 31, 2024. Next meeting Oct 17.
2. Town Hall/PD Renovation. I heard that PD may be able to move in in Oct.
3. Business Incubator. Boot camp applications are available for the Be Bold in Brookville program on Main Street Brookville website: [Brookville Indiana Main Street \(mainstreetbrookville.org\)](http://Brookville Indiana Main Street (mainstreetbrookville.org)) or at the Franklin County Community Foundation. The deadline is Nov 1. Program includes 8-week bootcamp, Start it Up Competition and the Jump Start Program. Cost estimates for 634 Main Street renovation for \$322K and 632 Main Street for \$160K. Historic Preservation grant application was not submitted in October; plan to submit in Oct 2025. Future plan to submit T-Mobile grant in December.
4. Pickleball Sports Plex. No meeting this month. The team raised a total of \$621K for the project that includes the match from the Patronicity/CreatING Spaces grant from IHEDA and \$7,500 from FCN Bank. Triad engineering contract (\$62K) signed in May. Bill Schirmer said SEI READI 2.0 supported a grant application of \$200K for Phase 1b, as long as council agreed to fund the rest, they did. Advertise for bids went out this month, with bid opening Oct 18. Plan to sign contract at Nov 4 meeting.
5. Randolph Park Playground. Complete.
6. Parking Lot. Triad contract signed for \$58,500 in March. Total project estimated cost is \$393K, with \$333K from OCRA grant. O'Mara contract signed on 24 July. Estimated end of project is October.

## Interactions with Departments

1. Police – Officer Sturgill is at ILEA. No update on speeding complaints for St. Mary's Road, Rocky still getting quotes for rumble strips (Jun), speed humps. Dept can't turn in old computers.
  - a. Code Enforcement –706 Long Street missing sidewalk (deadline of August 1,2024). No update on sign ordinance.
2. Sewer/Water Utilities. – Met with Triad and Tim to discuss all Triad Projects.
  - a. Asset Management Plans. Triad submitted finalized AMPs(Water/Wastewater). The plan must be shared with Baker Tilly to get the financial estimates which may be \$25K. These are living documents that must be updated every 2 years. Triad said the AMP now needs an annual cyber scan from CISA and cybersecurity plan. We initiated CyberTrack assessment with IOT and a Cybersecurity clinic with IU in August.
  - b. Water main/lead line project (\$383K) at US 52/CVS. Council signed Triad contract in May 2024. Ideal situation would be for both INDOT and Town to do construction of the road at the exact same time. Triad spoke to INDOT and has drawings. INDOT plans to let bids Nov 2025 with construction Spring 2026.
  - c. Lead Line Inventory project. Tim and water dept continue to inventory and verify lead lines. Official lead line inventory has already been submitted prior to Oct deadline.
  - d. Still looking forward to council approving the utility permit ordinance.
  - e. iWorQ Implementation for 8 different modules has been delayed due to time diverted to cyber plan and running the golf course this month.

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f. 4H Sewer Project. Lou Savka, Triad, spoke with Chaffee to discuss the 4H project. Met Baker Tilly and Triad who discussed ideas on potential billing for both the 4H and Reservoir Road sewer projects. Met again with Baker Tilly, Triad and Andy Baudendistel for initial scrub of 4H agreement. I shared Lou's suggestion about capacity fees with council, but no one responded. Next meeting Oct 17.

3. Street/Park Dept CCMG 2024-2 submitted for 5<sup>th</sup> Street and sidewalks in July. Met with HWC to match INDOT map with streets we actually maintain and determined that almost 3 miles need to be added. This addition will increase our distributions for MVH and Local Road and Street. Rocky getting quotes for stamped concrete crosswalk for 3 Main Street crossings (Jun) and memorial bricks in the park (Jan). Rocky completed crack seal this month. Luke Ison resigned. Met with Frontier about fiber project in town, asked for press release. Set up in person/pre-construction meeting Oct 3.

a. Rocky looking into purchase of solar powered speed signs.

4. Golf Course –Hole 11 repair project awarded to Ben Harrison in May, construction to start in October. Phase 1 & 2 of the Hole 14 project will be completed internally. Team will work on updating map of irrigation system layout(Aug). Golf manager quit this month, one employee was terminated and I was appointed to take over until a new one is hired. Had 2 employee meetings with primaries, assigned ordering duties to primaries, streamlined reporting requirements, posted job announcements, enabled online gift cards and online tee times for members, exterior lights fixed, confirmed 3 new hole sponsors, closed course for 3 days due to Hurricane Helene. Made Sams run. Met with vendors to fix the doors, fix electricity for fuel tank, fix monuments and fix ponds. Continue work to formalize hole sponsorship agreements and get payment for remaining holes. 8 paid, 5 committed but not paid, 4 thinking about it. Total Revenue: \$553K, total rounds of golf: 15,751.

5. Pool – Close-out meeting set for Oct 11.

### **Non-Profit Partners**

1. Fire – No progress on fire contract this month. Waiting on list from Fire Dept about Schilling Center code violations from May meeting. Delivery of Ladder truck set for August 2025.

2. Main Street Brookville –DORA meeting with Excise, our attorney, and business owners. Street signs complete; still no permit from INDOT. Businesses will buy stickers from MSB and use clear cups. La Calaca opened.

### **Boards/Commissions**

1. Historic Preservation Commission – Meeting cancelled for September. Certified Local Government (CLG) application submitted to DNR 9/18/24. Council asked HPC to recommend Joe's replacement. Kristy Saxon and Patricia Marmouze applied for the position.

2. Redevelopment – Attended meeting. SIRPC working on OCRA application for Strategic Planning Grant by Oct deadline. Two public engagements schedule for Oct. They are tracking online surveys and working on RFP for engineers. Sat on scoring committee for engineers with Rita Seig and Tim Ripperger; American Structurepoint was selected. Asked commission to change date of meeting because it doesn't allow council to have executive sessions before our meeting; motion failed (Todd, Rudy absent). SIRPC also working hard to get responses for income survey; must be 51% Low-Moderate Income to be eligible for \$90K OCRA grant. 85/136 responses as of Oct 8, with results showing 47% (not good). Council voted for John to be council's rep for the Strategic Plan on 10-7.

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### **Other**

CyberSecurity Plan – Met with each department to understand IT and cyber security issues. Tried to get CISA to scan IP addresses at utilities, but they don't scan DHCP; IOT is researching origin of requirement. Kick off meeting with CyberTrack, worked on Written Discovery Request questions with Ramzi. Met with IU students 3 times as their cyber client to develop cybersecurity plan with policies and training.

Training. – Webinar – Comprehensive Plan, Now What?. Attended Anti-Harassment, Discrimination and Retaliation training from HR Focus. Registered for AIM Ideas Summit in October and CAMP Oct 22

### Grants

-FCCF received the Creative Convergence Art Grant for \$10K in June. 1. Park steps mosaic 2. Sidewalk to School Fence art 3. Bus Stop Beautification 4. Alley facelift and 5. Brookville's community garden fence-completed this month. The grant is a year-long process.

-Bike and Pedestrian planning grant \$40K awarded to county in May. Sat on scoring committee that chose HWC Engineering; commissioners signed contract Oct 2. The grant is a year-long process. Kick off meeting set in Oct.

### Misc

-updated content on website.

-met with SBOA for entrance meeting for Audit period 2022-2023. Cost between \$10-15K.

-met with Creative Benefit Consultants for medical insurance

-met with representatives from Hidden Valley. They are an HOA with an optional fee that abide by a set of covenants that are more restrictive than Town codes.