



TOWN OF BROOKVILLE
1020 FRANKLIN AVENUE
BROOKVILLE, IN 47012

SIDEWALK IMPROVEMENT PROGRAM DETAILS

To improve citizen health, safety, welfare and accessibility, the Town of Brookville will work with Town property owners to provide better sidewalks by instituting its Sidewalk Improvement Program. This program is meant to assist property owners in sharing the cost to replace or install all or portions of their sidewalk located in the Town right-of-way.

Each year, using historical and current data, the Town will develop program costs for 4” sidewalk, 4” curbface sidewalk, and 6” drive approach sidewalks which shall be used to determine the maximum sidewalk cost paid for by the Town. Reserving the right to discontinue or modify the program without notice, and subject to funding availability, the Town will pay for new sidewalks actually installed pursuant to the program.

- The Town will pay for the total cost of any approved ADA compliant sidewalk ramp.
- The Town will pay up to 50% of the sidewalks replaced under this program.

In order for the Town to pay for the designated portion of the sidewalk program, all of the necessary requirements listed below must be met.

- Property owner must complete all sections of the Sidewalk Improvement Application form.
- The Town Manager must inform the applicant in writing of the maximum funding available from the Town. Construction must not begin before written approval is given.
- All work must be completed within 90 days of the written approval. Extensions may be applied for, but not guaranteed.
- Any changes to the proposed improvements must be approved in advance by the Town of Brookville.
- Inspection must be completed by the Town prior to concrete being poured and once the sidewalk is complete.
- Once all of the requirements have been met, the Town will authorize payment for the Town’s portion to the contractor.

The Town retains the right to prioritize requests in accordance with the Town’s determination of the best utilization of available program funding.

Program application may be obtained online or by contacting the Town Manager.

Maximum Town Share:

4” regular	\$3.50 per SQ FT
4” curbface	\$3.50 per SQ FT
6” drive approach	\$3.75 per SQ FT

SIDEWALK IMPROVEMENT PROGRAM APPLICATION (Page 1 of 2)

A completed and approved Program Application shall also be considered a completed and approved Improvement Permit.

1. Property Owner (Applicant):

a. Name: _____

b. Address: _____

c. Phone Number: _____

d. E-mail address: _____

2. Contractor:

a. Name: _____

b. Address: _____

c. Phone Number: _____

d. E-mail address: _____

3. Improvement Site/Address: _____

4. Improvement quote: L x W

4" sidewalk:

a. Size _____ Cost \$ _____ 4" curb face sidewalk:

b. Size _____ Cost \$ _____ 6" drive approach sidewalk:

c. Size _____ Cost \$ _____ ADA compliant ramps:

d. Size _____ Cost \$ _____

5. Estimated completion date: _____

6. Additional information (attach additional sheets if necessary): _____

SIDEWALK IMPROVEMENT PROGRAM APPLICATION (Page 2 of 2)

Applicant understands and agrees as follows:

1. To participate in the program, property owners must complete a program application, identifying the proposed contractor, the contract price, and other information in detail reasonably requested by Town including an illustrated site plan, copy of bids from Contractors, etc.
2. The Town Manager shall inform the applicant in writing of the maximum Town funding available to applicant. Construction must be completed within 90 days (extensions may be applied for, but are not guaranteed).
3. Any changes to the proposed improvements must be approved in advance by the Town of Brookville.
4. Town retains the right to prioritize requests in accordance with Town’s determination of the best utilization of available program funding.
5. Payment will be made only for approved and completed improvements which conform to Town standards and pass Town “pour-ready” and “completed” inspections.
6. Following Town approval, program payment shall be made to the applicant’s contractor.

Signature of Property Owner: _____

Printed name of Property Owner: _____

Date: _____

*****FOR TOWN USE ONLY*****

Date Approved: _____ Yes _____ No _____

1) Completed application _____

2) Funding available _____

3) Application acceptance notice delivered _____

4) First inspection completed/Pass _____

5) Final inspection completed/Pass _____

6) Final determination of Town cost _____

Final Costs: L x W

4" sidewalk:

Size _____ Cost \$ _____ 4" curbfaced sidewalk

Size _____ Cost \$ _____ 6" drive approach sidewalk

Size _____ Cost \$ _____ ADA compliant ramps

Size _____ Cost \$ _____

Town Portion of Final Cost: \$ _____.