

## November Monthly Update

November 2024

### **Water:**

- Letters for Lead and Copper notifications were printed, stuffed, and sent out to residents.
- Itemized Lead and Copper notification letters, number, and what type, sent to IDEM and EPA for certification.
- A new drinking fountain installed at the girls' softball concession stand.
- Employees scrapped copper and brass metal stored in the plant garage.

### **Wastewater:**

- IDEM inspection at wastewater plant. Will send letter with solutions to areas of treatment and data recording methods.
- Worked with Missouri Filter Company to have a new replacement pump sent and to return faulty pump.
- Ordered a new D/O meter for the wastewater lab. (Old probe broke off)
- Scheduled Starweld to look at the railings in the lift stations at the wastewater plant.

### **Utility:**

- Everyone at the water and wastewater plants took the KnowBe4 training for cybersecurity.
- Final Check on Hole # 11. Project is finished.
- Goins Tree Service removed or trimmed nine trees along streets receiving complaints.
- Filled out contact sheet for automated 811 calls starting December 17, 2024.
- Answered questions, calls, & emails concerning the lead and copper notification letters.
- Sat in an interview for new Street Department hire.
- Spoke with Kelley Gardner, IRWA, concerning signing up two employees to take exam review for upcoming certification tests.
- I checked into irrigation water meter type and problem with reading. Meter must be dug up to determine the problem.
- Spoke to Rocky about language in ordinance 2024-6 and the need to reconsider some of the language in the ordinance.
- Coordinated and worked with the Street Department in filling old wells at the golf course. Wells filled with gravel-sand mix.
- Dwight and I attended water audit training in Rising Sun, Indiana.